



QueersGiving—Friday, November 29, 2019 2-7 pm

Location: [The Women’s Center](#) (Cardiff House) at UC Santa Cruz

Hosted by: UC Santa Cruz Alumni

Main contact: Rhonda Kinard, Assistant Director Alumni Engagement, Outreach Programs | 831/226-9925 or rkinard@ucsc.edu

About: QueersGiving is a holiday meal hosted by UC Santa Cruz Alumni for LGBTQ+ identified students who are unable to go home for the holiday for reasons related to their sexual orientation and/or gender identity. Wanna help? **Click the button below** to volunteer!



Volunteer job title	Time commitment	Sample tasks
Prep Shift Volunteer (3 people)	The prep shift runs from <u>2-4pm</u> .	-Cutting fruits and vegetables -Preparing sides and desserts -Setting out food -Helping with other areas to get the Women’s Center space ready for the day
Refresher (2 people)	The refresher shift runs from <u>4-6pm</u>	Keep the food stocked on the buffet table Clean up any spills Ensure there are enough plates and flatware available throughout the meal Remove empty food containers from buffet table as needed
Clean up crew (2 people)	The clean up crew shift runs from <u>5-7pm</u>	washing dishes taking out trash moving furniture back into place wiping down surfaces packing up leftover food for attendees

QueersGiving—Friday, November 29, 2019 2-7pm

Volunteer Job Title: Prep Shift Volunteer (3 people)

Purpose: Help with the behind-the-scenes tasks required to serve a community dinner to LGBTQ+ identified students who cannot go home for the Thanksgiving Holiday for reasons related to their sexual orientation or gender identity.

Location: [The Women's Center](#) (Cardiff House) at UC Santa Cruz

Key Responsibilities: Prep Shift Volunteers may be asked to help with a number of different tasks, depending on our Kitchen Coordinator's need for the day. If a volunteer has a physical limitation that makes a certain task difficult, UC Santa Cruz staff is happy to accommodate.

Sample tasks may include:

- Cutting fruits and vegetables
- Preparing sides and desserts
- Cutting and plating desserts
- Setting out food
- Helping with other areas to get the Women's Center space ready for the day

Time Commitment: The prep shift runs from 2pm to 4pm.

Qualifications: The most important characteristics we look for in our volunteers are kindness and patience. All other required skills can be taught. It is also important that volunteers understand the importance of confidentiality, and that they be willing to work respectfully with staff and fellow volunteers.

For physical requirements, volunteers may be asked to be on their feet for two hours at a time. Some lifting may be required, although volunteers can opt out of jobs that they do not feel comfortable doing. Prior experience is not required.

Support and training is provided as needed. Since we are working with a vulnerable population, it is extremely important that we go over guidelines and procedures in order to make sure everyone is fully trained. There will be a brief orientation at the beginning of the shift.

Dress Code: For safety and hygienic reasons, we ask that volunteers wear Close-toed shoes, and clothing that provides modest coverage. Please also be prepared to pull long hair back.

Questions? Please contact Rhonda Kinard at 831/226-9925 or rkinard@ucsc.edu

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Volunteer Job Title: Refreshers (2 people)

Purpose: Help with keeping the food table well stocked throughout the community dinner for LGBTQ+ identified students who cannot go home for the Thanksgiving holiday for reasons related to their sexual orientation or gender identity.

Location: [The Women's Center](#) (Cardiff House) at UC Santa Cruz

Key Responsibilities: The refreshers may be asked to help with a number of different tasks, depending on our Kitchen Coordinator's need for the day. If a volunteer has a physical limitation that makes a certain task difficult, UC Santa Cruz staff is happy to accommodate.

Sample tasks may include:

- Keep the food stocked on the buffet table
- Clean up any spills
- Ensure there are enough plates and flatware available throughout the meal
- Remove empty food containers from buffet table as needed

Time Commitment: The refresher shift runs from 4pm to 6pm.

Qualifications: The most important characteristics we look for in our volunteers are kindness and patience. All other required skills can be taught. It is also important that volunteers understand the importance of confidentiality, and that they be willing to work respectfully with staff and fellow volunteers.

For physical requirements, volunteers may be asked to be on their feet for two hours at a time. Some lifting may be required, although volunteers can opt out of jobs that they do not feel physically capable of doing. Prior experience is not required.

Support and training provided as needed. Since we are working with a vulnerable population, it is extremely important that we go over guidelines and procedures in order to make sure everyone is fully trained. There will be a brief orientation at the beginning of the shift.

Dress Code: We ask that volunteers wear clothing that provides modest coverage. Close-toed shoes are required for safety and hygienic reasons.

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QueersGiving—Friday, November 29, 2019

Volunteer Job Title: Clean up crew (2 people)

Purpose: Help with the clean up tasks after a community dinner for LGBTQ+ identified students who cannot go home for the Thanksgiving holiday for reasons related to their sexual orientation or gender identity.

Location: [The Women's Center](#) (Cardiff House) at UC Santa Cruz

Key Responsibilities: The clean up crew may be asked to help with a number of different tasks, depending on our Kitchen Coordinator's need for the day. If a volunteer has a physical limitation that makes a certain task difficult, UC Santa Cruz staff is happy to accommodate.

Sample tasks may include:

- Washing dishes
- Taking out trash
- Moving furniture back into place
- Wiping down surfaces
- Packing up leftover food for attendees

Time Commitment: The clean up crew shift runs from 5pm to 7pm.

Qualifications: The most important characteristics we look for in our volunteers are kindness and patience. All other required skills can be taught. It is also important that volunteers understand the importance of confidentiality, and that they be willing to work respectfully with staff and fellow volunteers.

For physical requirements, volunteers may be asked to be on their feet for two hours at a time. Some lifting may be required, although volunteers can opt out of jobs that they do not feel physically capable of doing. Prior experience is not required.

Support and training provided as needed. Since we are working with a vulnerable population, it is extremely important that we go over guidelines and procedures in order to make sure everyone is fully trained. There will be a brief orientation at the beginning of the shift.

Dress Code: We ask that volunteers wear clothing that provides modest coverage. Close-toed shoes are required for safety and hygienic reasons.

Questions? Please contact Rhonda Kinard at 831/226-9925 or rkinard@ucsc.edu